

**ABERDEEN CITY & SHIRE
STRATEGIC DEVELOPMENT PLANNING AUTHORITY**

Date: 18 SEPTEMBER 2009

Title: SDPA Financial Regulations

1 Purpose of Report

1.1 The purpose of this report is to seek the adoption of draft Financial Regulations (Appendix 1) by the Strategic Development Planning Authority (SDPA).

2 Background

2.1 The Financial Regulations of the SDPA provide a framework and guidance to assist staff to properly manage the financial affairs of the SDPA and they apply to each member, employee and anyone acting on its behalf.

2.2 The purpose of the Financial Regulations is to provide security of assets and to ensure that the use of resources is legal, properly authorised and that value for money is ensured.

2.3 The practice for the SDPA so far has been to apply the Financial Regulations of Aberdeenshire Council. This was a sensible and pragmatic approach since the role of Treasurer currently rests with Aberdeenshire Council and staff supporting the SDPA are familiar with these regulations.

2.4 However, the SDPA requires to adopt its own regulations and the draft regulations detailed in the appendix have been developed from the Aberdeenshire regulations but have been tailored to suit the SDPA's particular situation. The general principles of the document will be largely consistent with the similar document that Aberdeen City Council relies upon.

3 Proposal

3.1 The draft Financial Regulations should be considered by the SDPA.

4 Recommendations

4.1 It is recommended that the SDPA:

- a) Notes the practice of applying the Financial Regulations of Aberdeenshire Council; and
- b) Approves the use of new Financial Regulations (Appendix 1) from now on.

Charles Armstrong
Treasurer

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