

## STRATEGIC DEVELOPMENT PLANNING AUTHORITY

ABERDEEN, 21 September, 2012 – minute of meeting of the STRATEGIC DEVELOPMENT PLANNING AUTHORITY. Present: Councillors Cormie (as substitute for Councillor Corall), Donnelly (as substitute for Councillor Thomson), Graham (as substitute for Councillor Grant), Milne and Taylor (as substitute for Councillor Finlayson) (Aberdeen City Council), Argyle Bellarby, Cox, Merson, Norman Smith and Topping (Aberdeenshire Council).

**The agenda and reports associated with this minute can be located at the following link:**

[http://www.aberdeencityandshire-sdpa.gov.uk/AboutUs/Agendas/2012\\_09\\_21\\_Agenda.asp](http://www.aberdeencityandshire-sdpa.gov.uk/AboutUs/Agendas/2012_09_21_Agenda.asp)

### APPOINTMENT OF CHAIRPERSON

1. With reference to article 1 of the minute of its previous meeting of 22 June, 2012, the clerk to the Authority invited nominations for a Chairperson, and explained that in terms of the constitution of the Authority, a Chair and Vice Chair would be elected by the members attending the first meeting of the Authority following local government elections, which would be this meeting, as the previous meeting had not been quorate; the Chair and Vice Chair could not be from the same Council and they would hold office for a period of two years from the date of today's meeting. At the end of the Chair's term of office the Vice Chair would automatically assume the role of Chairperson and a new Vice Chair would be elected.

**The Authority resolved:**

that Councillor Milne be appointed as Chairperson.

**At this juncture, Councillor Milne assumed the Chair.**

### APPOINTMENT FOR VICE CHAIRPERSON

2. The Chairperson invited nominations for a Vice Chairperson.

**The Authority resolved:**

to appoint Councillor Argyle as Vice Chairperson.

### MINUTE OF MEETING OF 9 MARCH, 2012

3. The Authority had before it the minute of its meeting of 9 March, 2012. It was noted that the previous meeting of the Authority (22 June, 2012) had not been quorate, and therefore members had not been in a position to approve the minute of 9 March, 2012 as a correct record at that time. It was further noted that only the Vice Convener and Councillor Cox had been in attendance at the meeting of 9 March from the attendees on this day, and they confirmed that the minute was a correct record.

**The Authority resolved:**

to approve the minute as a correct record.

**MINUTE OF PREVIOUS MEETING OF 22 JUNE, 2012**

4. The Committee had before it the minute of its previous meeting of 22 June, 2012. It was again noted that this meeting had not been quorate.

In relation to article 7, the Strategic Development Plan Manager advised that the Scottish Government would like to meet with the Authority to hold a seminar on the National Planning Framework.

**The Committee resolved:**

- (i) to note that “planed” on article 7, resolution (ii) of the minute should have read “planned”;
- (ii) to note that Councillor Topping’s apologies had not been recorded;
- (iii) to ratify the annual report, as per article 5, resolution (i) of the minute;
- (iv) to note that the recommendation regarding the £34,000 payback to Aberdeen City and Aberdeenshire Councils would be considered at a later point in the agenda (article 8 of this minute refers);
- (v) to agree to meet the Scottish Government jointly with Nestrans at a date to be agreed between the clerk and the Chairs to the SDPA and Nestrans in relation to the National Planning Framework 3; and
- (vi) to otherwise note the minute.

**ORDER OF AGENDA**

5. The Chairperson suggested that item 7 of the agenda (Aberdeen City and Shire Strategic Development Plan) be considered as the next item of business.

**The Committee resolved:**

to agree to consider the Strategic Development Plan as the next item of business.

**ABERDEEN CITY AND SHIRE STRATEGIC DEVELOPMENT PLAN**

6. The Authority had before it a report by the Strategic Development Plan Manager which presented a draft of the proposed Strategic Development Plan (SDP) for consideration.

The report provided a background to the Plan and a synopsis of the draft Plan, which was appended to the report along with (1) a number of indicative plans and diagrams, (2) a draft habitats regulation appraisal record, (3) a strategic environmental assessment report, (4) a strategic flood risk assessment, (5) an equalities and human rights impact assessment; and (6) a document outlining responses which had been received to the October, 2011 Main Issues report.

A letter officers had received from Aberdeen Harbour Board, which enclosed the recently produced “Case for Growth”, and presented suggested wording to be incorporated into the Plan, was circulated to members.

**The Authority resolved:**

- (i) to commend the draft of the proposed Plan (appendix 1) and the associated supporting documentation (appendices 2 – 6) for further consideration by elected members, subject to (1) the “detail maps” etc on pages 41 - 49 being renamed “indicative diagrams”, and (2) officers considering how the comments in the letter received from Aberdeen Harbour Board on 20 September, 2012, could be reflected in the Plan;
- (ii) to defer approval of the Plan, and recommendations (b) – (e) for consideration at an additional meeting of the SDPA to be convened on 9 November, 2012.

**HOUSING LAND AUDIT 2012**

7. The Authority had before it a report which advised of the results of the 2012 Housing Land Audit (which was appended to the report), and explained its implications for the housing land supply position.

**The Authority resolved:**

to note the content of the 2012 Housing Land Audit and continue to monitor the land supply and rates of house building over the next few years as required by the Structure Plan.

**AUDITED STATEMENT OF ACCOUNTS 2011/12 AND INDEPENDENT AUDITOR'S REPORT**

8. The Authority had before it a report by the Treasurer which presented the audited Statement of Accounts for 2011/12 and the independent auditor's report on the audit. The Statement of Accounts was appended to the report. The Authority heard Karlyn Watt (Deloitte) in relation to the independent auditor's report.

**The Authority resolved:**

- (i) to welcome the Statement of Accounts for 2011/12 and the independent auditor's report;
- (ii) to thank officers for their prudent financial management of the accounts over the past year;
- (iii) to return £34,000 excess contributions to Aberdeen City and Aberdeenshire Councils; and
- (iv) that a £10 charge for a printed copy of the Statement of Accounts be made, and to note that the Statements could be accessed and downloaded free of charge from the SDPA website.

**BUDGET MONITORING**

9. With reference to article 5 of the minute of its meeting of 9 March, 2012 the Authority had before it a report by the Treasurer which advised on the forecast position for 2012/13, as at 31 August, 2012.

**The Authority resolved:**

to note the budget monitoring position and forecast outturn as at 31 August, 2012.

## **DATES OF FUTURE MEETINGS**

**10.** The Authority had before it proposed dates and times of future meetings.

### **The Authority resolved:**

- (i) to note that the next meeting would take place on 9 November, 2012 (article 6, resolution (ii) of this minute refers); and
- (ii) to agree that the Authority would meet on 14 December, 2012 and 22 March, 2013 at 2pm, whilst noting that a date for the additional joint meeting with Nestrans and the Scottish Government would be confirmed at an early date.

**- COUNCILLOR MILNE; Convener**